

Summary of Minutes  
Special Meeting-General Purposes  
August 22, 2016

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**President Joseph A. Caffrey** called the meeting to order at 5:21 PM.

**President Joseph A. Caffrey** led the Pledge of Allegiance to the Flag.

**Board Secretary Leonard B. Przywara** called the roll.

7 MEMBERS PRESENT: Evans, Galella, Geiger, Katsock, Susek, Walker, Caffrey

2 MEMBERS ABSENT: Thomas, Quinn

President Caffrey stated:

- The chair wishes to announce that the Board held an Executive Session on August 15, 2016 and prior to the Special Meeting-General Purposes of August 22, 2016.
  
- THE SUBJECTS DISCUSSED IN EXECUTIVE SESSION RELATED SOLELY TO MATTERS OF EMPLOYEE RELATIONS, LABOR NEGOTIATIONS, AND/OR THREATENED OR ACTUAL LITIGATION.

**Unfinished Business**

Miss Katsock moved, seconded by Mr. Galella, to rescind a prior motion made and passed by this Board for an RFP for substitute teacher services. The vote was as follows:

**7 AYES:** Evans, Galella, Geiger, Katsock, Susek, Walker, Caffrey

There were no **Communications from Citizens**

**CURRICULUM COMMITTEE REPORT**

**Mr. Galella presented the following report and recommendations for the Board's approval:**

1. That approval be given to adopt the accompanying anaphylaxis policy entitled, "School Guidelines For Managing Students With Food Allergies." A complete copy of this policy (Exhibit "A") is on file in the Office of the Board Secretary and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.

**Mr. Galella moved, seconded by Miss Katsock, to adopt the report.** The vote was as follows:

**7 AYES:** Evans, Galella, Geiger, Katsock, Susek, Walker, Caffrey

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**PERSONNEL COMMITTEE REPORT**

**Dr. Susek presented the following report and recommendations for the Board's approval:**

All appointments are made pending receipt of PDE required clearances, certifications, and any applicable pre-employment drug test.

**A. Contracts**

1. That **Thomas Telesz** be appointed Business Manager effective September 1, 2016.

**B. Professionals**

1. That **Ann M. Gubitose's** request for sabbatical be rescinded.
2. That **Joyce A. Strubeck's** request for sabbatical be rescinded.
3. That **Kyle Paul** be appointed as a temporary professional as a Special Education Teacher.
4. That **Megan Hughes** be appointed as a special education long term substitute for the first semester of the 2016-17 school year
5. That **Courtney Thomas** be appointed as a special education long term substitute for the first semester of the 2016-17 school year
6. That **Michael Mitchell** be appointed as a temporary professional as a Physical Education Teacher.
7. That \_\_\_\_\_ be appointed as a half day temporary professional as a Physical Education Teacher. **TABLED**
8. That **John Rothenbecker** be appointed as a temporary professional as an elementary guidance counselor.
9. That ~~**Kathleen Carlisle** be reappointed as a temporary part time school psychologist for the first semester of the 2016-17 school year.~~ **TABLED**
- 10.

**C. Secretaries & Teachers' Associates**

1. That the resignation of **Joanne E. Mendrzycki** be accepted with regret effective August 22, 2016.
2. That the resignation of **Diane Spencer** be accepted with regret effective July 17, 2016.

**D. Crossing Guards**

1. That **Joseph Parada** be appointed a substitute crossing guard.

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**E. Athletics**

1. That the resignation of **John Birmer** as G.A.R.'s assistant football coach be accepted with regret.
2. That **James Lavan** be appointed acting G.A.R. Junior High Athletic Director effective July 1, 2016.
3. The following appointments are made for the sport season and will be continued on a season to season basis unless, the post is declared vacant by the Board of School Directors. All appointments are effective upon all PDE required clearances and documents being submitted.

<del>G.A.R.</del>	<del>Field Hockey</del>	<del>Junior High Assistant Coach</del>	<del>TABLED</del>
G.A.R.	Girls' Soccer	Varsity Assistant Coach	<b>Jennifer Thomas</b>
G.A.R.	Boys' Basketball	Varsity Assistant Coach	<b>Scott Napkori</b>
G.A.R.	Boys' Basketball	Jr High Assistant Coach	<b>Carlo Thomas</b>
G.A.R.	Boys' Basketball	Jr. High Head Coach	<b>Tony Chiarucci</b>
G.A.R.	Cross Country	Varsity Head Coach	<b>Leonard Wiczak</b>
Coughlin	Girls' Basketball	Varsity Assistant Coach	<b>Allison Banks</b>
Coughlin	Girls' Soccer	Acting Varsity Head Coach	<b>Desiree Kreidler</b>
Coughlin	Girls' Soccer	Acting Varsity Asst. Coach ½ Pay	<b>Carl Majeski</b>
Coughlin	Girls' Soccer	Acting Varsity Asst. Coach ½ Pay	<b>Christine Nordmark</b>

**ADDENDUM**

**A. Professional**

1. That the resignation of **Gina Bartoletti** be accepted with regret effective October 19, 2016.
2. That **James Geiger** be appointed Acting Principal at a salary to be decided by the board.
3. That **Melissa Myers** be appointed Acting Assistant Principal at a salary to be decided by the board.

**Dr. Susek moved, seconded by Miss Katsock, to adopt the report.** The vote was as follows:

**7 AYES:** Evans, Galella, Geiger, Katsock, Susek, Walker, Caffrey

**1 ABSTAIN:** Geiger - Addendum – A Professional - #1

The Board went into Executive Session at 5:27 PM.

The Board returned from Executive Session at 5:29 PM.

President Caffrey read the following statement:

PURSUANT TO THE PENNSYLVANIA SUNSHINE ACT THE CHAIR WISHES TO ANNOUNCE THAT THE BOARD WENT INTO CLOSED OR EXECUTIVE SESSION AT 5:27 PM. THE SUBJECTS DISCUSSED IN EXECUTIVE SESSION RELATED SOLELY TO MATTERS OF EMPLOYEE RELATIONS, LABOR NEGOTIATIONS, AND/OR THREATENED OR ACTUAL LITIGATION.

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President Caffrey presented Resolution No. 1

**RESOLUTION**

BE IT RESOLVED, that **Thomas Telesz** be appointed Acting Board Secretary of the Board of Education to serve until appointment of Permanent Board Secretary, under the provisions of Section 434 of the Public School Code of 1949, as amended.

AND, BE IT FURTHER RESOLVED, that the Board Secretary be bonded, and premium for such bond to be paid by the School District.

**Mr. Caffrey moved, seconded by Dr. Susek**, to adopt the Resolution. The vote was as follows:  
**7 AYES:** Evans, Galella, Geiger, Katsock, Susek, Walker, Caffrey

There was no **New Business**

**Solicitors Report**

Attorney Wendolowski requested the following motion:

**Miss Katsock moved, seconded by Rev. Walker**, to approve the settlement agreement between Special Education Student (BS) and the Wilkes-Barre Area School District. The vote was as follows:  
**7 AYES:** Evans, Galella, Geiger, Katsock, Susek, Walker, Caffrey

**Board Secretary Report**

Leonard B. Przywara, Board Secretary/Business Manager announced the following Meeting schedules.

**September, 2016**

**Committee Meeting**

Monday, September 12, 2016 – 5:30 PM

**Regular Board Meeting**

Monday, September 12, 2016– 7:00 PM

Meetings will be held in the cafeteria of the Solomon/Plains Complex

**President Caffrey** adjourned the Meeting at 5:40 PM